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| **APPENDIX 1**  **‘FEEDBACK FROM COHORT TO SU COURSE REPS’ - template form**  As SU Course Rep, a few weeks before attending your ‘Course Management Committee’ meeting, please send the 2 questions below to your cohort and:   1. let them know that as their SU Course Rep you are a member of the ‘Course Management Committee’ and are able to represent their feedback 2. that this committee is responsible for managing their course and members include course staff 3. ask them to answer the 2 questions below so that you can raise this feedback at the committee meeting (or with course staff directly). These topics might relate to teaching content, staff, learning opportunities, assessment info, exams, feedback to improve your learning, course organisation.   Please send a note to the committee secretary prior to the meeting, with a summary of the key issues raised under the 2 questions below, which you can then raise during the committee meeting under the agenda item ‘Feedback from SU Course Reps’.  *If the topic relates to student support services, please contact the SU Officer for Welfare, Rhian Hill, as it may be helpful to also raise this with the ‘Student Development Committee’ which is responsible for student support services.*  Any questions drop Maxine Bailey or Priya Toor, SU Vice President for Representation and Communications, a line at [mbailey@rvc.ac.uk](mailto:mbailey@rvc.ac.uk) or [surepcomms@rvc.ac.uk](mailto:surepcomms@rvc.ac.uk). | |
| 1. | Key topics/areas which are going well with the course.   * … * … * … * … |
| 2. | Key topics/areas which could be improved on the course and suggestions for how improvements could be made.   * … * … * … * … |